



Lectures & Workshops Contract

Thank you so much for considering me—it's truly an honor to have the opportunity to speak to your group. When I step in front of an audience, my goal is simple: to bring the best I have with a heart full of encouragement, a touch of humor, and insights that stick. Every class and lecture I design is built to inspire, engage, and educate. I'd love to make this happen—just let me know your ideal dates, and we'll get it on the calendar.

Virtual Options – I'm happy to offer all lectures and workshops virtually through Zoom. Just a quick note: recordings aren't allowed unless we've worked out written permission ahead of time. Virtual workshop pricing includes up to 20 students, but if your guild would like to invite more, you're welcome to add up to 10 additional participants (30 total) for \$20 each.

Zoom Links – For virtual events, the guild will provide the Zoom link for the lecture, and I'll provide the Zoom link for the workshop. This helps keep things organized and running smoothly on both ends.

Discount – When two events are booked together—whether it's a combination of lectures, workshops, or both—I offer a \$50 discount on the total fee as a thank-you for the extra time together.

Deposit – A \$100 deposit is required along with the signed contract to reserve your dates. This amount goes toward your total event fee. Cancellations made within six months of the event are non-refundable.

| | |
|--------------------------------|----------------------------------|
| Initials /Date Jenny Kae Parks | Initials /Date Shop/Organization |
| Shop/Organization: _____ | |
| Mailing Address: _____ | |
| City, State, Zip: _____ | |
| Contact phone: _____ | |
| Contact email: _____ | |
| Representative: _____ | |

Virtual

Fees through Dec 31, 2025:

Trunk show/Lecture: 1 hour -\$400

Full Day Workshop: 6 hour - \$600

Half Day Workshop: 3 hour - \$475

Lecture: Date: _____ Time: _____

Program: _____ \$ _____

Average attendance: _____

Workshops:

Date: _____ Time: _____

Workshop: _____ \$ _____

Average attendance: _____

Date: _____ Time: _____

Workshop: _____ \$ _____

Average attendance: _____

Deposit Credit \$ _____

Two or more Events Discount \$ _____

Event Total \$ _____

Due immediately after engagements

Jenny Kae Parks
Thank You!

Sign/ Date - Primary Representative

Jenny Kae Quilts - Phone 720-280-0252
8849 S Dudley Street, Littleton CO 80128
Email: jennykae@jennykaequilts.com
Make checks payable to Jenny Kae Quilts

Sign/Date - Secondary Representative